

POCKLINGTON & DISTRICT U3A

SUMMARY OF MINUTES OF COMMITTEE MEETING

held on Tuesday 26th August 2014 at 10.15 a.m.
at The Station Hotel, Pocklington

Resignation

Richard Wade spoke with the Chair before the meeting commenced, tendered his resignation from the Committee for personal reasons and then left the meeting.

Apologies had been received from David Jamieson and Gordon Clarke.

Treasurer's Update

The Treasurer reported that there had not been much change to the accounts which stood at £12,482.47 of which £1,297.00 was group funds. Expenditure during the month was £328 for printing the Information Booklet, £120 for postage of same and £60 for the CLA licence renewal. 51 of the 75 diaries had been sold at the August drop-in, bringing in £102.

Vice-Chair's Update

Meeting for New Group Leaders

The Vice-Chair advised that another meeting for the leaders of new groups would be held on Monday 1st September, this time including Patchwork, Wine Appreciation 4, Canasta 2, Working with Rush and Knitting.

Other groups

Philosophy – the Vice-Chair advised that this would be restarting on Monday 22nd September.

Short Mat Bowling - the Chair had received an indication of interest from one member.

Film Group – Brian James advised that this would now re-start on the first Friday in October.

Group Leaders' Meeting

This was booked for Thursday 16th October from 10.00 a.m. – 1.00 p.m. at the Community Centre, Burnby Hall, Pocklington.

Later in the meeting, the items for the agenda for this event were discussed and the following suggestions put forward:

- GLs identifying members of their groups who may be able to contribute to the organisation as a member of the Committee or other role (other than leading a group);
- GLs identifying potential new Group Leaders and advising the Vice-Chair;
- setting up email buddies within the group to ease communication;
- disseminating general information by the Vice-Chair sending an email each month to GLs for onward communication to their group members;
- GLs ensuring they hold up-to-date contact details of their group members (see 6.3 above).

Action:

Vice-Chair to email all Group Leaders about the event after the September drop-in.

Membership Operations

Following the distribution of the Information Booklet, a few anomalies in the data had been uncovered. The Chair said that she felt it timely, after a year, to have a review of the new system for membership operations and had discussed this with Brian Snelson who had suggested reconvening the original working party to undertake the review (Vice-Chair, Secretary, Membership Secretary and Brian Snelson). It was also felt that the Treasurer should be involved as there were issues relating to the transfer of monies.

Action: The Vice-Chair/Secretary to convene a meeting of the original working party plus the Treasurer to review the processes and produce a written procedure.

1. 10th Anniversary

The President felt that it would be appropriate to mark the 10th anniversary of the foundation of the organisation by doing something for the community. To this effect, she had had contact with the Woodland Trust and thought that their planting trees around the area, in conjunction with the Group Leaders of gardening groups, would be a good way to achieve this. There was discussion on the logistics of

this – how many, where they should be planted, who would be responsible for aftercare, etc. Brian James asked what the objective was to which the President and Treasurer responded that it would demonstrate that the organisation cared about the environment and the local community. The Chair pointed out that the Charity Commission, in tightening up on overseeing charities, expected them to put something back into the community.

The Secretary felt strongly that the project should have the approbation of the membership, perhaps through holding an open meeting with a speaker from the Woodland Trust as a form of consultation. Brian James then suggested that the project be expanded to include putting up bat boxes and bird nesting boxes, which could perhaps involve members in making the boxes.

The Chair asked for a vote for/against taking the project further. The vote was carried unanimously in favour of pursuing the project.

Action: The President and Brian James to work together to contact the Woodland Trust and explore the feasibility of a planting project.

Storage of Large Items of Equipment

Brian James reported that he had not been able to locate a secure storage provision for the larger items of equipment.

Action:

1. Brian James to store the large screen at his house.
2. Brian James to move the PA system from the Methodist Church to the Chair's garage.

Change of Committee Dates

Due to holidays, it was agreed to change the dates for future Committee meetings as follows:

Tuesday 23rd September - cancelled

Tuesday 14th October – Committee meeting at 10.15 a.m. at the Station Hotel, Pocklington

Tuesday 28th October - cancelled

Tuesday 25th November - cancelled

Tuesday 2nd December - Committee meeting at 10.15 a.m. at the Station Hotel, Pocklington

Tuesday 6th January 2015 - Committee meeting at 10.15 a.m. at the Station Hotel, Pocklington

Any Other Business

Information Booklet

Several members of the Committee reported that very positive feedback about the presentation of the Information Booklet had been received from a number of members.

Co-option of Additional Committee Members

The Chair proposed that, with the lack of a Past Chair and now the resignation of a Committee member, which reduced the Committee from 10 to 8 members, the option of co-opting Committee members for the remainder of the year should be implemented. This was agreed and it was also agreed that it was important to maintain a good male/female balance at least in line with the membership profile. The Committee then identified 2/3 members who may possibly be able to fill this role.

Action: Chair to approach those members with a view to co-opting two of them onto the Committee.

Future Officers

The President highlighted that the Committee should now be identifying who might fill the role of Vice-Chair from April 2015. To be further discussed at next Committee meeting.

The meeting closed at 11.55 a.m.