

POCKLINGTON & DISTRICT U3A

Minutes of the 8th Annual General Meeting

Held at 2pm on Thursday 18th April 2013 at Pocklington Methodist Church

Welcome

The Chairman, Julian Tremayne, welcomed 200 members to our eighth AGM. The current Agenda was displayed on the screen and had also been emailed to members. Copies of the Minutes were available.

1. Apologies

1.1. Apologies were received from Judy Atkinson, George & Bette Bell, Mel Doran, Betty Giles, Sue Grant, Don Harper, Dorothy Nott, David & Dulcie Porter, Beryl Rendall, Jenny & Charles Russ, Hilary Saynor, Stan & Pat Thornton, Rosemary Townsend, Rosie Tozer, Kath Ward and Shirley Wiltshire.

2. Minutes of AGM of 19th April 2012

2.1. The minutes of the AGM held on 19th April, 2012 were proposed by Ro King, seconded by Paul Lee and approved unanimously.

2.2. There were no matters arising from the minutes.

3. To adopt Standing Orders for the Annual General Meeting and any other Special General Meetings.

3.1. Proposed by the Chairman and seconded by David Jamieson, they were approved unanimously.

4. Chairman's Report

4.1. Retiring Chairman, Julian Tremayne, thanked the members for coming, and reported as follows:

- Our U3A now has 699 members including nearly 90 who had joined since the last AGM.
- If members wanted to form another U3A a nucleus of 70 - 100 would be needed to make it viable, together with sufficient people to form a committee.
- The ethos of U3A includes learning, cultural, recreational and physical activities and social networking.
- The Chairman gave particular thanks to all the Group Leaders for their hard work. We have 68 groups now offering a range of activities across all the above categories.
- He stressed that members' information, such as e-mail addresses, were kept confidential and reaffirmed the commitment that they would only be used for U3A business.
- Quarterly meetings. Apart from the AGM which is very well attended, the other meetings appear not to be so. The Chairman asked the Members to let the Committee know if they thought these meetings performed a service or whether we should stop them. Would it help if we booked more expensive speakers?

4.2. Roger Sutton asked the Chairman what proportion of members were on email. Brian Snelson replied on the Chairman's behalf – 520.

4.3. Margaret Stubbs asked the Chairman whether the Pocklington & District U3A was getting too large and whether it should be split up into several U3A's. The Chairman explained that it was up to the Members to decide and if they wanted to, to get sufficient people to form a committee and go ahead. Freda Snelson explained how our U3A was started and the amount of help from Third Age Trust headquarters had been offered. The Chairman said that the Committee has a role to help start other U3As if asked to do so.

4.4. The Chairman thanked the Committee members who were stepping down. Joyce Turnough who had kindly said that she would continue doing Publicity for us and collect the entrance money at Drop-ins. Ro King was thanked too for her service on the Committee as both member, Vice Chair, Chair and Past Chair. Alex Clark was thanked also for her service on the Committee as both member, Vice Chair, Chair, Past Chair and Secretary.

4.5. The Membership Secretary, Rosemary Perry will be stepping down in the Autumn after four years in a very demanding role. The Chairman praised her work as 'Herculean' and asked the membership if one or more people would be prepared to take over from her in December.

5. Accounts for year ending 31st March 2013

5.1. The Accounts for the last financial year ending 31st March 2012 were presented by Treasurer, Inger Hawkins. A copy of the accounts is appended and a summary given below:

| | |
|--|------------|
| Balance at 1 st April 2012 | £7,562.54 |
| Income | £10,546.29 |
| Expenditure | £8,653.94 |
| Balance at 31 st March 2013 | £9,454.89 |

5.2. The Treasurer reported that she had paid a capitation fee based on 673 members as at 31/03/13. Our numbers have increased since then and are nearer 705. New members who join in the months of February and March get their subscription to cover until 1st April the following year (14/13 months).

5.3. Steve Fraser proposed and Joyce Turnough seconded the motion that the Accounts be accepted. The motion was passed unanimously.

5.4. The Treasurer explained that guidelines for insurance purposes and help with groups' finances had been part of her role this year. We have £6000 in a deposit account and this will pay for the replacement of computers later in the year – for around £5000. It is necessary to set aside six months expenses in hand.

5.5. A member asked what the capitation was paid for. The capitation of £3.50 per member covers expenses for the Third Age Trust, three magazines per member per year and most importantly, the insurance policies that each U3A needs to cover their members for Public and Products Liability - Money cover for cash held in members' homes, hired premises and in transit, - All Risks Equipment, - Home Contents cover for damage to the property of any U3A member whilst their home is being used to host a U3A interest group/meeting - and Charity Indemnity insurance. Also Tour Operators Liability for organised trips for the Travel Group.

5.6. Another member was disappointed that her joining fee meant that a few months later she then was asked to pay again, but there is no half-price subscription.

5.7. A question was asked about Gift Aid and the Treasurer indicated that the U3A is able to reclaim the tax on the subscription for those members who pay tax.

6. Subscription Rate for year 2013/2014

6.1. This was approved unanimously at £12.00 per annum. No rise from last year's subscription rate.

7. Appointment of Brian Snelson to be Examiner of the Accounts

7.1. Proposed by Janet Styles and seconded by Ann Smalley. The motion was passed unanimously.

8. To elect the Officers for the forthcoming year

8.1. Chairman.

- The nominee for the post of **Chairman** was **Paul Lee**. He was proposed by Gordon Clark and seconded by Alex Clark. It was approved unanimously. Paul then addressed the meeting, in particular thanking Julian Tremayne for his leadership during the year.

8.2. Nominations were received for the following Officers:

- **Vice-Chairman** **Steve Fraser**
Proposed by Rosalind Gladstone and seconded by Pauline Carter
- **Treasurer** **Inger Hawkins**
Proposed by Rosemary Perry and seconded by Glynis Moorhouse.
- **Secretary** **Janet Styles**
Proposed by Brian Snelson and seconded by Paul Lee

There were three candidates seeking election for one place on the Committee to serve for three years. The successful candidate is:

- **Committee Member** **Pauline Carter**
Proposed by M Morrison and seconded by Glynis Moorhouse

8.3. Nominations were also received for Ian Brisco and Ralph Smith to stand for the Committee, but were not successful this time. The Chairman thanked Ian and Ralph for seeking election.

8.4. The new Committee, consisting of the Officers, the Past Chairman and Bev Austin, Pauline Carter, David Jamieson, Angela Lakin and Freda Snelson were introduced to the meeting.

9. A.O.B.

9.1. The Chairman reminded the meeting that the Yorkshire Film Archive would be coming to our next quarterly meeting on 20th June, 2013 at Pocklington Methodist Church.

10. Date of Next General Meeting and Drop-in.

10.1. The next General Meeting would be on 20th June 2013 and the next Drop-In would be Thursday, 2nd May 2013.

11. Closure of the AGM.

11.1. In closing the meeting the Chairman thanked the ballot scrutineers (Evelyn Gadsden and Malcolm Smalley), Brian Snelson and Ted House for helping with the projection equipment and PA system, Pauline Atkinson and the Singing for Pleasure Group (who had entertained members arriving for the meeting) and Bev Austin and her team for the refreshments which were then enjoyed by the members.

11.2. The meeting closed at 3.00 pm.

Everyone then adjourned to the Foyer for refreshments. Our Speaker, Mr Brian Higgs, with his version of the Antiques Road Show, will entertain the members after refreshments. Some members had brought along antiques/collectables for valuation.

Pocklington & District U3A

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|------------------|---|---|-------------------|
| <u>2011-2012</u> | | | |
| £5,415.26 | | Balance at 1st April 2012 | £7,562.54 |
| | Income | | |
| £7,092.00 | Subscriptions | | £7,647.50 |
| £9.60 | IT Tuition balance | | £277.30 |
| £1,272.76 | Tea/Coffee Sales | | £1,637.45 |
| £725.47 | Gift Aid Tax repayment | | £984.04 |
| £25.00 | Prior Year reserve written off | | |
| <u>£9,124.83</u> | Total Income | | <u>£10,546.29</u> |
| | Expenditure | | |
| £708.91 | New and Replacement Equipment | | £1,933.31 |
| £81.24 | Crockery Oak House | | |
| £2,135.00 | Capitation to Third Age Trust | | £2,355.50 |
| £960.00 | Room Hire | | £958.50 |
| £876.35 | Group Leaders Conference | | £837.88 |
| £437.93 | Newsletter Production & Postage | | £511.57 |
| £668.40 | Annual Individual Magazine Postage | | £776.00 |
| 738.59 | Administration | | £955.05 |
| 0 | Copyright Licence | | £60.00 |
| £135.00 | Website fee | | £16.75 |
| £126.13 | Broadband Rental | | £122.38 |
| £80.00 | Speakers Expenses / Charity | | £127.00 |
| £25.00 | Community bus fee | | |
| £5.00 | Unsold diaries | | |
| <u>£6,977.55</u> | Total Expenditure | | <u>£8,653.94</u> |
| <u>£2,147.28</u> | Excess of Income over Expenditure | | <u>£1,892.35</u> |
| <u>£7,562.54</u> | Balance at 31 March 2013 | | <u>£9,454.89</u> |
| | Restricted Accounts - Group Activities | | |
| £3,457.44 | Balances at 1st April 2012 | | £2,467.40 |
| -£990.04 | Movements | | £1,266.65 |
| <u>£2,467.40</u> | Balances at 31 March 2013 | | <u>£3,734.05</u> |
| | Bank Balances | | |
| | U3A Account | | £10,421.89 |
| | Group Accounts | | £2,593.53 |
| | Cash | | £173.52 |
| | | | <u>£13,188.94</u> |