

Pocklington & District U3A Committee Meeting

Held on Tuesday 16th January at 10.30 a.m.
at the Station Hotel, Pocklington

PRESENT:

President:	Freda Snelson
Vice-Chair:	Brian James
Treasurer:	Paul Giles
Secretary:	Graham Gillyon
Committee Members:	Val Wosket (minutes), David Bragg, Eileen Ducker, Ian Smith, Elizabeth Walker, Moira Laverack, Pauline Carter

1. Welcome

- The Vice-Chair, Brian James, welcomed members to the meeting.

2. Apologies for absence

- Frank Challoner, Graham Ball, Kay Stephenson

3. Approval of the Minutes of the meeting of 19th December 2017

- Approved with one amendment: Item 11, AOB, second bullet point: the sentence beginning “The subject of paying for speakers at group meetings was discussed and the committee agreed that this should to be ‘usual practice’” should read: “The subject of paying for speakers at group meetings was discussed and the committee agreed that this should not be ‘usual practice’”
- Proposed: Brian James
- Seconded: Pauline Carter
- Approved Minutes to be posted to website at close of Committee Meeting

4. Matters arising from minutes of previous meeting

- No Matters Arising

5. Groups

- Mike Tunncliffe has resigned as leader of Ballroom and Latin Dance and Joan Tunncliffe has resigned as leader of Current Affairs 1.
- Square Dancing has depleted numbers. The group leader has asked whether members of the public and/or of other U3As, e.g. York, can be brought in to swell membership. GG has explained to him that new members would have to be members of Pocklington U3A. The only alternative to this would be if the present group leader joined, say, York U3A and also became the leader of their square dancing group. In this case it would be quite in order for the two U3A groups, under the same leadership, to meet in the same place and at the same time.
- TAT communication dated 18.12.17 (previously emailed to committee members). BJ will write to our TAT link to say we will assume, unless advised otherwise, that Pub Lunch and Coffee groups fulfill the object clause detailed in this correspondence.

6. Treasurer's Update (PG)

- Currently in bank £8,393.00. PG informed the committee that this is the lowest figure we are likely to have for the current financial year as the new year's membership subscriptions will now start coming in.
- Asset Register. PG circulated an updated asset register including recommendations to write off certain items, to which the committee agreed.
- TAT communication mentioned in Item 5. PG will produce a list of queries for TAT head office relating to management of finances. He will ask for guidance and interpretation of this TAT document.
- Following notice of the anticipated closure of the Pocklington branch of the National Westminster Bank in May 2018, PG proposed a formal resolution to close the Nat. West. account and move the U3A account to the Pocklington branch of Barclays Bank. A vote was taken at the meeting resulting in a unanimous decision in favour of this change.

7. Membership Secretary's Update (ML)

- ML reported that the website password has been changed for security reasons and that the email server has been changed from gmail to Outlook for the same reasons.
- Current membership stands at 867.
- From May 2018 until the end of the year ML will not be available for meetings taking place on Thursdays, due to personal commitments. She will continue to deal with renewals by post where necessary. Terry Rogers will be asked if he is willing to deal with new member applications and renewals at Drop-ins in ML's absence
- New members' meetings. ML has paid for the room hire for 8.2.18. VW, PC and GB to staff this meeting with VW bringing refreshments.

8. Secretary's Update (GG)

- 2018 Diaries. 80 were ordered with all but 11 sold to date. None were bought at the last Drop-in and the committee agreed to the remainder being distributed free of charge on a first come, first served, basis.
- Holiday cover for GG. GB will deal with any post. Chris Smith will take over the Secretary's laptop and respond to emails as required. PC will lead the AGM. This will have a showcasing event provided by group members and a talk on David Hockney, to be given by Rose Horspool.
- Committee nominations for election and re-election. The following committee members are up for re-election and are willing to serve: PG, GG, VW, IS, ED – nomination forms will be completed at the Feb Committee Meeting.
- The following are eligible for re-election and have decided to step down: KS, DB, FC.
FS is eligible for re-election as President and will consider her position. There will be upto 3 vacancies for ordinary committee members. GG will not be continuing in the role of Secretary but is willing to serve on the Committee, not least to provide continuity and advice to the incoming Secretary.

There will also be a vacancy for Vice Chair (who normally, but not always, steps up from the existing committee). It will be preferable for decisions about the Secretary and Vice-Chair to be made by the date of the next meeting. Committee members were encouraged to sound out any members who might be interested in joining the committee.

- At this point in the meeting ML proposed a vote of thanks to Brian Snelson and the committee gratefully acknowledged their appreciation of all that Brian has done to support the work of the committee, in particular with website and data protection issues.

9. Meetings: Committee Attendance

- Drop-in on Thursday 1st February: IS, DB, ML, EW, ED, PC, VW.
- Open meeting on Wednesday 28th February: VW, PG, IS, ED.

10. Website Update (EW, PC)

- New data protection issues have arisen as a result of an EU Directive which comes into effect on 25th May 2018. WDY has come up with a proposal for managing these issues and this was circulated at the meeting together with a guidance paper, produced by Brian Snelson, on General Data Protection Regulation.
- Committee agreed to seek guidance from our TAT link on emerging data protection issues and procedures, a number of which were identified and discussed. ML will draft an email which BJ will send. Further discussion and decisions to be carried over to the next meeting.

11. AOB

- IS requested that an email be sent round to members with reminder instructions about how to log into the website. This is in hand.
- At the close of this, his last meeting as Secretary, the committee expressed grateful thanks to GG for all his hard work, support and achievements during his time in office.

Date of Next Meeting:

- Tuesday 20th February at 10.30 a.m.

The meeting closed at 12.30 p.m.