

## **Pocklington & District U3A Committee Meeting**

Tuesday 15th January 2019 at 10.30 a.m.

at the Station Hotel, Pocklington

### **PRESENT:**

President	Steve Fraser
Chair	Brian James
Vice Chair	Chris Mills
Treasurer	Paul Giles
Committee Members:	Ian Smith, Graham Gillyon, Moira Laverack, Martin Braidley, Pauline Carter, Val Wosket, Eileen Ducker & Elizabeth Walker

### **1. Welcome**

- The Chair welcomed members to the meeting.

### **2. Apologies for absence**

- Ron Tinkler, Graham Ball

### **3. Approval of the Minutes of the meeting of 17th December 2018**

- Approved with one amendment: Item 6.3 – ‘Committee members on official U3A business can claim £0.40 per mile.....’ should read: ‘Committee members on official U3A business can claim £0.45 per mile.....’.
- Proposed: CM. Seconded: MB.
- Approved Minutes to be posted to website at close of Committee Meeting. (Minutes are accessible under the ‘Resource Centre’ heading within ‘Minutes’).

### **4. Matters arising from Minutes of previous meeting**

- Constitution (GG). GG has reviewed the new U3A National Constitution (previously circulated) in detail and he summarised key points for the meeting. We can adopt this if we wish, but are not required to do so. GG pointed out a few (allowable) differences in policy and procedure between the National Constitution and our own. The National office has approved all key changes made by Pocklington and District U3A. BJ proposed that having reviewed the new National Constitution, the Committee is satisfied that our own current Constitution satisfies our needs at the present time and there is no need to amend it. This was seconded by PG and approved by members present.
- Committee Status (GG). GG circulated a document showing Committee service status for all Committee members. He highlighted the need for us to think ahead to how we plan to fill Committee vacancies as they arise. The Committee thanked GG for preparing this detailed and helpful table as a basis for our discussion. This year we have one vacancy and BJ mentioned that he has a couple of people in mind who may be interested in joining the Committee. It was noted as preferable if the next Vice-Chair comes from the current Committee. BJ asked that any current Committee members not willing to continue after April 2019 should let him know. Similarly, anyone willing to take on the position of Vice-Chair to let BJ know.

### **5. Groups (CM)**

- Nothing to report from group leaders.
- Group capacity record (ML). The recent questionnaire circulated to GLs drew a good response of 72%. ML has sent a polite reminder to those

who are yet to respond. ML suggested contacting GLs quarterly to update group capacity records. ML will circulate a summary of GL responses to Committee members.

- Committee role supporting GLs (CM). CM circulated a document analysing possible action required by Committee and/or GLs to provide ongoing support to GLs. Various responses and ideas were discussed. It was agreed that a next step is for Committee members to send GG, by the end of January, suggested items for a website training session for the Committee.
- It was agreed that GLs will be informed about what action is being taken by the Committee following their feedback as given at the most recent GLs' meeting.

#### **6. Treasurer's Update (PG)**

- Bank balance is currently £6,747. This is the lowest point at which it is likely to fall in advance of this year's subscriptions starting to come in.
- PG recommended that the subscription stay at £10 for 2020. The Committee agreed this.
- PG has produced an up to date Asset Register and will pass this on to CM.

#### **7. Membership Secretary's Update (ML)**

- Current membership stands at 878.
- ML is starting the renewals process and renewals can be made in person at the Drop-in from 7th February. She reminded Committee members to let her know of their ability to help with renewals at forthcoming Drop-ins. If a procedure for on-line renewals is in place at this point she will let members know.

#### **8. Secretary's Update (GG)**

- Nothing to report.

#### **9. Community in Action.**

- The next meeting is on Thursday 17th January. BJ and CM to attend.
- Our U3A has received one referral via the social prescribing initiative.
- ED attended the Market Weighton action group meeting. This is a very active group and a number of people are keen to set up a separate Market Weighton U3A. Committee agreed to discuss this further at a future meeting.

#### **10. Website**

- Covered under item 5.

#### **11. Meetings: Committee Attendance**

- Next Drop-in, Thursday 7th February 2019. The majority of Committee members are available.

#### **12. AOB:**

- Membership exceptions (GG). Following discussion, the Committee clarified that people who attend our U3A activities beyond a one session 'try out' are required to be members of Pocklington and District U3A and to pay full membership fees. GG will respond to Terry Rogers who has raised a question about this. Terry, who is stepping down, was thanked for his long service on the new members' desk.

- Liz Dearsley is in future going to lead the team dealing with new members and the Committee expressed its appreciation to her for taking on this role.
- The next new members' meeting is on 14th February.

**Date of next meeting:**

- Tuesday 19th February 2019. (Apologies received from PG)
- The meeting closed at 12.25 p.m.