

Pocklington & District U3A Committee Meeting

Tuesday 17th September 2019 at 10.30 a.m.

at the Station Hotel, Pocklington

PRESENT:

Chair	Chris Mills
Vice Chair	Sue Final
Treasurer	Paul Giles
Secretary	Ron Tinkler
Committee Members	Val Wosket, Graham Ball, Brian James (Past Chair), Eileen Ducker & Elizabeth Walker

1. Welcome CM

- The Chair welcomed members to the meeting and was especially pleased to see VW now able to attend meetings

2. Apologies for absence

- Apologies had been received from, Moira Laverack (Membership Secretary), Martin Braidley, Dave Stone, Liz Dearsly and Steve Fraser (President)

3. Approval of the Minutes of the meeting of 20th August 2019

- Proposed by Graham Ball and seconded by Sue Final. Approved

4. Matters arising from Minutes of previous meeting

- BJ raised the issue of Accord Group and changes made to the previous document which now proposed that members of other U3A organizations should pay additional membership fee minus central capitation if they joined more than 2 groups of another U3A. It was accepted that this arrangement may require some additional administration to control but it is likely to be a minimal take up into P&D U3A. Arrangements generally accepted. To be discussed at GL Meeting 21st November 2019 **RLT**
- RLT updated the meeting on the Evacuation Procedures, Escape routes and Notices that were now in place in Burnby Community Hall. GB advised of the need to ensure evacuation routes were kept clear.
- RLT advised that along with DS and Webmaster Chris Smith he had attended a meeting with WDY to review the recent issue with loss of some information from a page on the Website. DS will provide an update at October meeting covering our arrangements with WDY, areas that could be seen as “at risk”, measures and potential costs to update. **DS**
- CM advised that along with SuF and DS the review of Group Leaders Handbook had been completed with exception of a page for Accord and a page for “allocating” Committee members as point of contact for each group. RLT would issue a proposed clustering of groups and allocation to committee members at the end of the meeting for review. Once finalized then booklets could be printed for issue and discussion at GL Meeting and placed on website. **RLT**

5. Groups SuF reported

There had been no interest registered with SuF or RLT following the communication to all members about long standing groups with vacancies for Group Leaders or newly proposed groups

- SuF to follow up ref Beer Appreciation Group **SuF**

- VW advised that she understood a new Group Leader had been appointed to German for Beginners to replace Vic Shadforth. **VW to follow up and advise RLT** so necessary changes could be made to website/handbooks/emails/distribution lists etc
- GB advised that the fledgling Pocklington Quiz Group was continuing and he would lead it temporarily as it would meet monthly and the position would be reviewed at the end of the year **Update Handbook RLT**
- CM proposed that a table should be set aside and marked up at October Drop In for Theatre Group even though it had no Group Leader. A document could be left on the table to be signed by anyone interested in the group continuing and CM would review to determine if a meeting of interested parties would be worthwhile. **CM**
- SuF reported that there seemed little likelihood of a second Croquet Group forming

6. Treasurer Update PG

- Account balance stands at £8673 including £1112 of Gift Aid
- Arrangements for new cheque signatories are ongoing and Stripe SCA arrangements are delayed by Banks still finalizing their procedures
- PG advised that he believed the most up to date Asset Register was held by Brian Snelson. He would email Brian and ask for a copy to be sent to him and RLT. **PG**

7. Membership Secretary Report ML provided written report

- Membership currently stands at 853
- There were 7 new members joining at September Drop In
- Arrangements are ongoing for update of the Group Availability Schedule
- There were 14 attendees at the September New Members Meeting
- Arrangements are underway to prepare 2020 Membership Cards
- It was requested that ML if possible to provide an update at October meeting on any New Member follow up meetings that may have taken place. **ML**

8. Secretary Report RLT

- No report

9. Community In Action

- CM updated the meeting supported by BJ and EW. The next stage that is likely to involve U3A is the set up of the Whats On In Pocklington Meeting

10. Meetings

- Next Drop-In, Thursday 3rd October 2019. Apologies VW & GB
- Committee Meeting Tuesday 15th October 2019.
- YHA Regional Meeting Leeds 22nd October 2019. Awaiting details before finalizing any attendance
- YHA Workshop Leeds : Sharing Good Ideas : SuF & RLT provisional attendees. RLT to book when details are circulated and booking arrangements are open **RLT**

11. AOB

- RLT advised the meeting that constitutionally the committee needed 4 Officers (Chair, Vice Chair, Treasurer and Secretary) and a minimum of 2 up to a maximum of 10 committee members. Given “retirements” it appeared that the committee in 2020 would probably be 2 possibly 3 officers and 7 members from current 2019 committee. It would be necessary to seek a new Treasurer and up to 3 new members. To be reviewed in December.

- There would be one item for inclusion with the general communication from Brain Snelson re October Drop In. This would be info on Cruise Club option. This is a legitimate item for general email circulation as the group is an Open Group available to all U3A members. CM to provide details for RLT
Following discussion it was agreed that it was not really appropriate for P&D U3A to join the East Coast Group. Informal contact should be maintained. **CM**
- Following discussion it was agreed not to develop a monthly Newsletter as per the example from York U3A. The committee believed it may be useful to set up an informal exploratory meeting (for Chair/Vice Chair/Secretary) with York to “share and learn” on a range of topics **CM**
- A request for a Group Leader to carry out a charity activity at a Drop In was discussed but declined as being inappropriate given our own charitable status and the nature of our Drop In meetings
- CM wanted to set up a meeting so that he along with BJ and RLT could finalize induction and Trustee familiarization for LD, DS & SuF **CM to arrange**
- The Group Leaders Meeting was confirmed for 21st November 2019. Sub Group of **CM/SuF/RLT** and invitation for BJ to meet to determine agenda and arrangements on Thursday 3rd October 2019 pm
- RLT issued propose Cluster document showing groupings and allocation of Committee member responsibility, ALL to review and feed back to RLT by 10th October 2019. **ALL**

The Chair thanked those present for their contribution to a positive, focused, productive and wide ranging meeting. NEXT MEETING Tuesday 15th October 2019

The meeting closed at 11.55am