

Pocklington& District U3A Committee Meeting

Tuesday 17th December 2019 at 10.30 a.m.

at the Station Hotel, Pocklington

PRESENT:

President	Steve Fraser
Chair	Chris Mills
Treasurer	Paul Giles
Committee Members	Graham Ball, Val Wosket, Brian James (Past Chair), Liz Dearsly, Moira Laverack (Membership Secretary), Eileen Ducker

1. Welcome CM

- The Chair welcomed members to the meeting.

2. Apologies for absence

- Apologies received from Ron Tinkler (Secretary), Sue Final (Vice Chair), Martin Braidley, David Stone and Elizabeth Walker.

3. Approval of the Minutes of the meeting of 19th November 2019

- Proposed by Paul Giles and seconded by Liz Dearsly. Approved without amendment.

4. Matters arising from Minutes of previous meeting

- PG will pay the sum of £500 due for WDY's annual service on receipt of an invoice.
- CM confirmed that P&D U3A does not need to have an individual, named data compliance officer. It will be sufficient for the Secretary, together with EW and ML to meet annually to check that we are data compliant.
- Asset Register: PG and RT have gone through this and updated it.
- The issue of a new printer is ongoing and there is likely to be a recommendation made to the Committee in January for the purchase of a new one.

5. Groups (CM in RT's absence)

- The Rock Music Appreciation Group is going well and will be having its second meeting this week.
- The Science Group has sufficient numbers to make a start and the initial meeting to agree on a GL will be on Thursday 16th January at in the Station Hotel at 11.00 a.m. CM will put a notice on the website.
- Philosophy Group: CM will follow up with the group leader on interest expressed so far.
- Theatre Group: 18 people have registered interest but no one has so far come forward who is willing to take on leadership of the group. It was agreed to make an announcement at the next Drop in to say that the group is in abeyance until one or more people express a willingness to take on the leadership.
- ML has updated the group availability list as far as is possible and will post this on the website.

6. Treasurer Update PG

- Account balance stands at £8,622.00 (as compared with £6922.00 at this time last year). It looks likely we will have an excess of income over expenditure this financial year and at this stage PG hopes there will be no need for an increase in membership fees for next year.

7. Membership Secretary Report ML

- Membership currently stands at 894. Four new members joined in December.
- ML has met with Andy from WDY to request that certain information and figures needed for the website be produced. This will be absorbed into current costs.
- ML will send out renewal information towards the end of January. Renewals will start in February. The same format as in previous years will be used for people renewing membership at Drop-ins in February, March, April and at the AGM. The opportunity to renew on-line will also be offered.
- The next new members' meeting will be on 23rd January at the Catholic Church Hall. LD, ML and CM to help.
- Flexibility will be shown as to whether or not people wish to show their membership cards at entry to Drop-ins in future.

8. Secretary Report RT

- Nothing to report

9. Meetings

- Committee meeting Tuesday 21st January 2020–apologies from ML, BJ and GB.
- Drop-in 9th January – majority of Committee members able to attend. LD requested more help with the new members' desk to cover in case of absence. GB and ED offered to help. Brian S will be asked to send out a general communication asking for more help from members at Drop-ins. A request will be made at the next Drop-in for more people to help with the new members' desk at Drop-ins.

11. AOB

- Feedback from Group Leaders' Meeting: The main issue arising was effective and timely communication between group leaders and the Committee. It is expected that this will be addressed to a large degree through the re-introduction of link Committee members. It was agreed that the meeting was productive and the follow on report circulated to group leaders was useful. SF suggested that group leaders might appreciate, in addition to the lengthier Group Leaders' Handbook, a short summary of key points in setting up a new group.
- National U3A Day: The Committee will consider ideas for promoting our U3A in the New Year. BJ suggested having a market stall for the day in June next year and mentioned that the National U3A Office could give us advice about this.
- Gift Aid: PG advised the Committee that once someone has signed a gift aid form it remains current until revoked. If anyone is unsure whether or not they have signed a gift aid form it is fine for them to sign another one and PG will check and keep only the most recent form on file. Some members have expressed confusion about gift aid. ML will draft a simple statement about gift aid and what it means and send this to Chris S to put on the website.
- To avoid a clash with the AGM, the May Drop-in will now take place on the morning of 21st May. The new members' meeting will take place on the afternoon of 21st May. CM suggested an Ex-Lord Mayor of York as speaker for the AGM with a talk titled 'A Year in Chains'.

The Chair thanked those present for their contributions to the meeting.

NEXT MEETING Tuesday 21st January. (Apologies noted from ML)

The meeting closed at 11.40 a.m., followed by a Christmas lunch.