

Pocklington & District U3A Committee Meeting

Tuesday 18th February 2020 at 10.30 a.m.
at the Station Hotel, Pocklington

PRESENT:

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| President | Steve Fraser |
| Chair | Chris Mills |
| Secretary | Ron Tinkler |
| Committee Members | Val Wosket, Liz Dearsly, Martin Braidley, Eileen Ducker, Brian James (Past Chair), Graham Ball, David Stone, Moira Laverack (Membership Secretary) |
| Observers | Rosemary Hutchinson, Rosemary Waugh & David Hebden |

1. Welcome CM

- The Chair welcomed members and observers to the meeting.
- Apologies for absence were noted from Sue Final (Vice Chair), Paul Giles (Treasurer), Elizabeth Walker.

2. Approval of the Minutes of the meeting of 21st January 2020

- Proposed by Martin Braidley and seconded by Liz Dearsly. Approved without amendment.

3. Matters arising from Minutes of previous meeting

- LD asked for a further appeal to be made at the next Drop-in for help with the new members' desk, as this is still short-staffed. CM confirmed he would do this. Other Committee members offered to help on an ad hoc basis.

4. Groups (RT in SuF's absence)

- Three proposed new groups have generated insufficient interest to become established at this time:
 - (i) Yoga 2 – although this would have been facilitated by an external teacher, no group leader within P&D U3A has come forward prepared to organize it;
 - (ii) Environment Group – only one person interested to date;
 - (iii) Patchwork Group – will not proceed due to lack of response.
- The Science Group: a first meeting has taken place with approximately 15 participants. It is possible that this group could cover environmental issues. A table sign for the Drop-in has been requested.
- Mahjong Group: a separate group has now been established – details on the website.

5. Treasurer's Update (RT in PG's absence)

- Account balance still stands at around £7,000, excluding incoming membership fees. The finances currently look healthy. The membership fee for 2021-22 will remain at £10.00. PG will bring the updated Asset Register for discussion at the next meeting.

- Group Leaders and cash: RT has checked with central office and they have confirmed that it is fine for a GL to hold cash to a maximum of £200 - £250. No group is allowed to open a separate bank account and all money must go through P&D U3A's central account. Action: RT will provide guidance for GLs on this issue and will liaise with PG about giving reminders to GLs about cash handling processes and procedures.
- The outstanding payment to WDY needs to be followed up. RT to action this and to check with PG whether an invoice from WDY has been received.

6. Membership Secretary's Report (ML)

- Membership stands at 927, though this is in flux while renewals are in process. There were 195 renewals at this month's Drop-in and 3 re-activated memberships from the archives.
- Renewal section at this month's Drop-in was very busy and there is a queuing issue, particularly for people who find it hard to stand for any length of time. It was agreed that for the next Drop-in extra chairs and more space will be provided. This will necessitate some tables being temporarily moved and GLs likely to be affected will be given prior notice (RT to action).
- ML has received positive feedback from members about the ease and speed of on-line renewals.
- Questions have been raised about the use of single-use plastic membership cards. ML confirmed that all past membership cards are recycled and asked for a statement to that effect to be put on the website. Committee agreed to this. ML will consider whether there is space for a recycling message to go on the card itself.

7. Secretary's Report (RT)

- The new printer is now operational and RT is able to do all required printing. This is working well with no problems. GLs will now be encouraged to ask RT for any printing needed for their groups.
- A request to purchase a memory stick to provide monthly back-up for the Secretary's computer was approved. (BJ may be able to donate a suitable one free of charge).
- AGM: RT reminded the meeting of procedures and protocols for the AGM and outlined succinctly the terms of reference and tenure for Officers and Committee members.

8. Meetings.

- Next Committee Meeting is on 17th March. Apologies from MB and (possibly) DS.
- Next New Members' Meeting will be on 12th March. ML, EW, ED, LD and RT (deputising for CM) to attend.

9. AOB

- We are waiting for WDY to put arrangements in place to make it possible to email the whole on-line membership of P&D U3A. DS offered to follow up on this with WDY and will liaise with ML.
- The Singing for Pleasure Group will provide the entertainment at the AGM. The speaker will be Barbara Boyce, a past Lord Mayor of York, and in lieu of a fee she has requested a donation of £50 towards the Lord Mayor's (charitable) Fund. This received Committee approval.
- Coronavirus: There was some discussion of how and if P&D U3A may need to respond if the situation worsens. Committee agreed that at this time only a watching brief is needed, as the authorities will advise if the situation worsens. This item to be revisited on next month's agenda.
- Committee meeting dates for next year: Members were asked to let RT know if they can manage a different meeting day – particularly a Wednesday – which has been expressed as a preferred day by a number of people.
- Attention was drawn to the full-page write-up and photographs of the P&D U3A 'Bon Viveurs' Wine Group trip to Italy in the current edition of 'Third Age Matters'. CM was congratulated on the quality of his article.

The Chair thanked members and observers for attending and for keeping exactly to time.

NEXT MEETING Tuesday 17th March 2020.

The meeting closed at 12.00 midday.