

**Pocklington & District U3A
Committee Meeting**

Tuesday 22 June 2021, 10.30 a.m.

Online meeting via Zoom

Present: Graham Ball (Chair)
Ron Tinkler (Secretary)
David Hebden (Treasurer)
Moirra Laverack (Membership Secretary)
Liz Dearsly
Rosemary Hutchinson
John Senior
Rosemary Waugh
Steve Fraser (President)

In attendance: Keith Moulton (Item 7.1 only)

1. Introduction/Welcome and Apologies for absence (GB)
GB opened the meeting and welcomed members. Apologies had been received from BJ, CM, EW and PG.
2. Approval of Notes of May 2021 meeting
The acceptance of the minutes was proposed by RH and seconded by DH.
3. Matters arising from Notes of previous meeting (GB)
 1. The venue for the AGM is confirmed as the Methodist Church, Pocklington. The Ukulele group will not be performing, and neither will there be a guest speaker. The intention is for the meeting to be short and formal, meeting constitutional requirements rather than an extended social occasion. As the quorum is 30, it is anticipated that this can be met even though some members will have reservations about meeting post-Covid.
 2. ML reported that a successful and enjoyable New Members' meeting had been held on the green. Ten new members had attended, some of whom were already enthusiastically networking, and it is planned to hold another event in late July/August. ML and LD were thanked for their efforts in organizing this. Committee members will be told of arrangements for the next meeting, so that more can attend in support.
 3. There has as yet been no response to the invitation for a 'technology assistant', which was sent to all members. However, it was agreed that this is still early days to expect a response.
 4. JS reported that he has received a good response to the proposed launch of the Aeronautics Group.
4. Treasurer's update (DH)
 1. Accounts 2020/21. The accounts for the completed year have been distributed to the Committee, prior to submission for auditing.

2. There is little financial activity to report; after payment of the capitation and magazine subs to TAT, the main account balance was £980 and the subscription account balance £8346.72.
 3. Arrangements with NatWest, regarding changes of signatories, are continuing slowly.
 4. As society has become ever more used to being cashless, and with a view to the probable problems of handling cash and change when the membership fee rises to £12, DH has been investigating the possibilities of investigating in a machine to take credit and debit card payments at drop-in sessions. Many market traders use a handheld device which can be bought for from £29, and are rechargeable. Some have a built-in SIM card, some work through an app on a designated mobile phone. There was considerable discussion, including some concerns about security, encryption, and the reliability of the wifi at Burnby Hall. The idea was felt to be a good one and worth further investigation, and DH was nominated to explore the possibility further and report back to the Committee at the next meeting.
5. Membership Secretary's update (ML)
1. Membership now stands at 613 and is felt to have levelled off. This includes 32 new members; it is thought more may join once physical meetings and drop-ins can get going.
 2. Beacon.
 1. A 'situation vacant' advert for an assistant administrator has, as previously mentioned, been circulated.
 2. Final data for submission will be completed and sent at the end of July, in expectation of going live on August 2.
 3. Brian Snelson has the full schedule.
 4. The payment will be one month in arrears, so will start in September. RT will contact TAT to get agreement that we shall make a prorated payment this year, and in future pay annually from 1 April.
 5. It is not anticipated that the current problems and litigation with Beacon 2 will have any impact on the operation of Beacon 1.
6. Secretary's update (RLT)
1. Click & Save. This can now go live; RT will send details to all members, and will issue ID numbers and full instructions to those who take up the scheme. This communication will be sent in the first week in July, to avoid confusion with the documentation for matters concerning the AGM.
 2. The TAT National AGM will be held on August 26, in a combination of live and virtual environments. P&D has three votes to use for the election of new officers; however, as none of the candidates is known to us, it is proposed that we abstain. It was suggested that the Chair and Vice-Chair would be appropriate delegates for P&D: RT indicated that he would be willing to deputise should they not be able to attend. In the absence of BJ, this was carried forward to our next meeting.
7. AOB
1. Facebook (JS). JS introduced Keith Moulton to the Committee; Keith was in attendance for this item.
 1. The sub-committee had met, and started a P&D u3a page, which went live yesterday under JS's named account. At present this was only a homepage, giving an introduction to the P&D with some images and ideas of activities.

This, with a cover picture of Burnby Hall (which was a public domain image) would remain stable; further pages would be accessible to members and administered by GLs.

2. Various technical and security issues remain to be considered. Facebook accounts have to be set up through one named account, although other editors can be added. There are many other u3a pages nationally, which were looked at for comparison.
 3. A branding logo had been devised by the subcommittee – this was discussed. It was suggested that the wording should read “P&D u3a” rather than “u3a P&D”. The question of colour-scheme for this also arose – blue and yellow are the colours used by the National organization, but many branches have departed from this, so it is clearly not mandatory.
 4. The contributions from the Astronomy and Archaeology Groups were admired, but it was suggested that a post from one of the many creative Groups, such as Art or Embroidery, would give a better-balanced idea of the range of activities, rather than two academic ones.
 5. Members’ use of the open pages, and their posts, will need to be carefully monitored and checked for appropriateness of content.
 6. It had come to light that the Ukulele group were already running a Facebook page of their own, with no u3a branding, and linked to a range of other groups with no apparent connection to the P&D. This is of concern as a group admitting access to non-members becomes de facto outside the body of the u3a for insurance etc. GB and RT will investigate this situation further.
2. AGM 2021.
 1. All the documentation will be sent out within the next week.
 2. Although the meeting is scheduled to start at 2, Committee members were asked to be in attendance from 1.30 to assist with admin.
 3. It was agreed that, to save time and possible awkwardness on the day, some nominations and motions would be agreed in advance and put through as “duly proposed and seconded”. All members being asked to assist with this would be approached and asked for their agreement beforehand.
 3. Venue Contact – this item was agreed to be carried forward. JS requested a list of venues used, to help him find a suitable venue for the launch of the Aeronautics group.
 4. “Pockdown”. This event, aimed at helping local businesses to relaunch after the Covid suspension, is to be held on Saturday 31st July, organized by a confederation of local organizations. It was agreed in theory that it would be a good idea for the P&D to staff a table or stand at the event. RT offered to pursue the idea further.
 5. Active Towns Grant. This initiative offers money grants of £200 to £2000 to groups stimulating activity after the lockdown. However, they make very specific requirements as to the use of the money and have very extensive ‘hoops to jump through’ in the way of applications. There was a general agreement that this would not be something worth following up, as unlikely to be useful to the P&D.
 6. No further items being raised, the meeting closed at 12.03

8. Date of next meeting Tuesday 20th July 2021 10.30am, at the Scout Hut, Burnby Lane