

**Pocklington & District U3A  
Committee Meeting**

**Tuesday 16 November, 10.30 a.m.  
Pocklington Scout Hut, Burnby Lane**

Present: John Senior (Acting Chair)  
David Hebden (Treasurer)  
Moira Laverack (Membership Secretary)  
Rosemary Waugh (Secretary)  
Jane Cole  
Liz Dearsly  
Rosemary Hutchinson  
Hazel MacDonald  
Elizabeth Walker

1. Introduction/Welcome and Apologies for absence (JS)  
Apologies had been received from BJ, CM, NB and PS
2. Approval of Notes of October 2021 meeting.  
Acceptance was proposed by DH and seconded by RH.
3. Matters arising from Notes of previous meeting (JS)
  1. DH had found a good price for the laptops and had purchased two for £450 each. The purchase was unanimously ratified by the Committee.
  2. The PA system was found not to need repairing; the power had run down as the system had been left on.
  3. BJ is continuing to make progress, and is communicating with the Committee, but accepts that it will be a slow progress until he is fully fit again.
  4. The purchase of a new SIM card for receiving card payments will be deferred until renewal time in the New Year. The Committee will test the new procedure in advance by renewing membership at the December and January Drop-ins at Burnby Hall. The renewal process will be discussed and reviewed at the January Committee meeting.
4. Treasurer's update (DH)
  1. The Treasurer's Report, and spreadsheets detailing expenditure and receipts, will be attached to these minutes.
  2. There are some outstanding payments to be made, such as for the hire of Burnby Hall.
5. Membership Secretary's update (ML)
  1. New members. We now have 732 members and the numbers continue to rise – some members are renewing now that they can see so much activity restarting.
  2. Social prescribing. ML has had a very positive and useful meeting with Emma Randall, the health worker in charge of referring contacts to the u3a. It was emphasised that such contacts lead to isolated people being made aware of what u3a offers and joining of their own volition; not providing a social service or accepting responsibility of care. Safeguarding is an important issue for both

parties; initial contact would not be made through home visits, but in a neutral environment. Emma Randall may be invited to attend the January Drop-in, to see for herself the set-up and arrangements. The question was raised as to whether up-to-date information is still available in the Library – this will be checked out.

3. The distribution of the TAM magazine for November will be from the old unrevised list – this could not be changed.
4. Beacon – some aspects of the system need to be looked at, ML will meet with DH and Brian Snelson.
5. New membership card. ML produced samples of the new membership card she has designed, which were unanimously approved (proposed by EW, seconded by RH) and will be issued in the New Year.

#### 6. Secretary's update (RAW)

1. Group Leaders' Meeting. The meeting had gone well and been positively received by those who attended, although the attendance was lower than previously. The catering arrangements had been very well-organised and greatly appreciated.
2. Handbook. About sixty copies of the new Handbook had been taken at the November Drop-in ML will need about the same number for distribution to members without e-mail contact. These will be sent out with the December update/newsletter. CS will be consulted as to whether we need another print run.
3. December Drop-in. Margaret James and her crew will provide and deliver mince pies and Christmas cake for the December Drop-in, on the 2<sup>nd</sup> of the month, and will bring the u3a wine-glasses. RW has purchased ten bottles of Buck's Fizz and will also bring soft drinks.
4. December Committee meeting. In view of how busy Christmas week is, it was suggested that the December Committee meeting be brought forward from the 21<sup>st</sup> to the 14<sup>th</sup> of the month. This was unanimously agreed by consensus, and RH will arrange for the Scout Hall booking to be moved forward in accordance.

#### 7. AOB

1. Report on Humber Accord (JS). JS reported on the Accord (the 'Humber' has been dropped) meeting he had attended on behalf of the P&D. His notes, which had been previously circulated, were shared, and also some useful notes on the history of the relationship with Accord. The general feeling was that membership seems to offer good opportunities for sharing 'best practice' and maintaining friendly contact with other u3a branches; that there is nothing to lose and potentially a lot to gain from membership.
2. Group Activity (JS).
  1. The Military History Group is definitely to fold, due to lack of leadership; they hold £80 in funds, which they are donating to the British Legion Poppy Appeal fund.
  2. The membership of the Wine Groups is currently mobile; some members of Group 4 are moving to Group 2 where there had been concern about numbers. A new u3a member from Elvington who had found no vacancy will be invited to join this group.
  3. The Environment Group has folded due to differences of approach.

4. Proposals for new groups continue to be made, but there seems no standard procedure for formally establishing new groups as 'officially' being established. Is a viability process, in which proposers could follow up their ideas with establishing the level of interest, finding a venue etc., and being given a level of support by Committee members (for instance, financial support for the first couple of meetings), something that could or should be set up? It was suggested that this could be discussed more fully at a future meeting.
3. DH referred to a recent accident at the Art Group meeting, which had caused concern. He made the point that we should keep a record of such incidents in case there is any later comeback or question of liability. *(See Accident Report at end of Minutes)*
4. JS reported that he and JC had attended a recent inaugural meeting at Ballerina House, Barmby Moor, which offers daycare respite for dementia patients. The facility is inviting donations of books, board games etc. and seems a very worthwhile enterprise. They are to hold coffee mornings on Fridays.

8 Date of next meeting Tuesday 14 December 2021, 10.30am, at the Scout Hut, Burnby Lane

005 Report Number (consecutive)

## + Accident Record

**1 About the person who had the accident**

Name Colin Bell  
 Address 2 Smith Close Barmby Moor Postcode YO42 4JX  
 Occupation Retired

**2 About you, the individual filling in this record**

If you did not have the accident write your address and occupation.  
 Name David Heslop  
 Address 31 Segrave Close Pocklington Postcode YO42 2GR  
 Occupation Retired

**3 Details of the accident** (Continue on the back of this form if you need to)

When it happened, Date 11 / 11 / 2021 Time 12.00  
 Where it happened, State location, Fire Escape / Ramp from Main Hall

How did the accident happen? Give the cause if possible.  
TRIPPED OVER DOOR THRESHOLD WHILE CARRYING BOXES TO CAR PARK - FELL TO KNEES

If the person who had the accident suffered an injury, give details NO INJURIES.

Sign the record and date it.  
 Sign David Heslop Date 25 / 11 / 21

**4 For the employer only**

Complete this box if the accident is reportable under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR).  
 How was it reported? \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Sign \_\_\_\_\_

