

**Pocklington & District U3A
Committee Meeting**

**Tuesday, 21 February 10.30 a.m.
Pocklington Scout Hut, Burnby Lane**

Present: John Senior (Chair)
Neil Barrett (Vice Chair)
Graham Ball (President)
Moira Laverack (Membership Secretary)
David Hebden (Treasurer)
Jane Cole
Gerry Hutchinson
Chris Mills
Liz Storer
Rosemary Waugh (Secretary)

1. Introduction/Welcome and Apologies for absence (JS)
 1. Apologies had been received from EW, PS, LL and HM
2. Approval of Notes of January 2023 meeting.
 1. Proposed by NB, seconded LS and accepted.
3. Matters arising from Notes of previous meeting (JS)
 1. Discussion of the customised TAT welcome pack was deferred until the March meeting.
 2. Membership secretary appointment. Two candidates had expressed interest in the post, both of whom seemed enthusiastic and capable. It was agreed that rather than letting one go, the very demanding role would be divided into two: Ralph Vokes would be appointed as New Members Secretary, taking responsibility for correspondence and data management as members join, while Christina Burn would become Membership Secretary with responsibility for renewals and mail. A meeting between both appointees and ML was forthcoming. Both RV and CB would be invited to join the committee as co-opted members.

It was further agreed that at least one new laptop would be needed, but the current card printer would be kept for the remainder of its functional life; cards can now be printed from Beacon.
 3. WDY meeting feedback. JS, NB and ML had held a fruitful meeting with WDY, who are now occupying larger premises. WDY will continue to operate the website: an interface with Beacon is being actively pursued, and will make this easier. Some rebuilding of the site will be necessary, but will mean that in future Renewal and Membership enquiries will be redirected to the Beacon database. The P&D own copyright of the website, but WDY own the source code.

4. Chairman's Report (JS)

1. Meeting with ERYC.
 1. Apparently the Town Council grant system stopped last September, but the council will try to find funding for the requested gazebo from elsewhere as a gesture of goodwill.
 2. The Council will attempt to help with sourcing a croquet pitch.
 3. The Warm Spaces initiative is continuing, but it has been found that there is resistance from some to using churches, because of feelings about religion.
 4. An Equipment Vault is to be opened in Driffield next month – P&D representatives can attend the opening and see what there is of interest!

5. Group Activity (NB)

1. The Ukulele Group has had a change of leadership.
2. The Cricket Club might be able to offer a venue for the Croquet Group – NB will enquire. The area behind the Scout hut is rather uneven, and not frequently mown.

6. Treasurer's update (DH)

1. The Treasurer's report is attached to the minutes – all is well.
2. JS will investigate with Accord partners what they do about the copyright licence issues.

7. Membership Secretary's update (ML)

1. There are currently 781 members on roll; there have been 270 renewals since January.
2. BACS payments are the easiest to process; RW will mention this in the next newsletter.
3. 134 renewals were registered at the February Drop-in. The order and organisation were smooth and the team were thanked for their hard work. The good humour and patience of those waiting was notable.

8. Secretary's update (RW)

1. Following a recent incident suffered by a local parish council, there was concern as to whether risk assessments were in place for all the varied meetings and venues. Each venue should have its own risk assessment for the premises; for situations concerning P&D property, there seems currently no TAT template for completing these.
2. Defibrillators are in situ at some but not all of the venues used for meetings. It was suggested and agreed that an open meeting/training session on CPR and emergency procedures could be offered to members, as has been done in the past. DH offered to discuss this with a contact who could give such training. This could be held, perhaps, at the Rugby Club.

9. AOB

1. JC has taken the Scrabble Group under her aegis, from EW.
2. AGM. It was agreed last year that this would be held on Thursday, May 25th. Committee members should start to consider nominations for new Committee members and officers. TAT rules will be checked to ensure that all the necessary documentation goes out on time.
3. ML thanked colleagues again for their patience at the renewals desk, and reminded all that opting out of the TAM magazine needs only a message to her and saves a lot on postage. Members will be reminded of this in the next newsletter.
4. There has as yet been no further announcement about the future of Burnby Hall: JS will attend a meeting when one is called.

No other business being raised, the meeting closed at 12.03

Date of next meeting Tuesday, 21 March 2023 10.30am, at the Scout Hut, Burnby Lane