

**Pocklington & District U3A
Committee Meeting**

**Tuesday, 21 March, 10.30 a.m.
Pocklington Scout Hut, Burnby Lane**

Present: John Senior (Chair)

Neil Barrett (Vice-Chair)
David Hebden (Treasurer)
Rosemary Waugh (Secretary)
Moirá Laverack (Membership Secretary)
Christina Burn
Jane Cole
Gerry Hutchinson
Lynn Liddle
Chris Mills
Pauline Slater
Liz Storer
Ralph Vokes
Elizabeth Walker

1. Introduction/Welcome and Apologies for absence (JS)
 1. Apologies were taken as received from HM
 2. CB and RV were both formally welcomed as co-opted committee members, and thanked for coming forward to take on the duties of the Membership Secretary.

2. Approval of Notes of February 2023 meeting.
 1. Proposed by DH, seconded JC

3. Matters arising from Notes of previous meeting (JS)
 1. TAT welcome pack. GH was thanked for his work in customising this for our use, and it was agreed it could now be given to new members. RV will be principally responsible for this.
 2. AGM documentation. JS passed a hard copy of his PowerPoint presentation from last years AGM to NB for use in the meeting. An electronic copy had been circulated to the committee prior to the meeting. It was recommended that the same format be used for this years AGM. As the documentation of the Agenda, nomination forms, and last year's Minutes need constitutionally to be distributed at least four weeks before the meeting, RW will mail these in the week after Easter. About 70 hard copies of each will also be needed for 'offline members'.
 1. There will be vacancies for new members due to the completed terms of EW, ML and CM.
 2. Catering for the meeting will need to be arranged.
 3. It was agreed that it would be a good idea, and possibly help boost attendance, if we invite a guest speaker. CM has a suitable contact and will approach her.
 3. ERYC have paid £200 into the P&D account as a goodwill gesture; this means we can purchase the gazebo as discussed for a cost of £50.

4. The Cricket Club has not yet been approached about use of their ground by the Croquet Group.
5. St. John Ambulance run CPR courses for £40, and Yorkshire Air Ambulance do the same free of charge. DH will liaise with them for any training thought appropriate.

4. Chairman's Report (JS)

There was no unexpected activity to report.

5. Group Activity (NB)

1. The Rock Appreciation Group have rallied round, as the Group Leader is about to leave the area – leadership is being shared out, which is very pleasing.
2. Accord meeting:
 - i. There is a potentially useful list of speakers which can be circulated.
 - ii. Some branches have a rolling visual presentation at their meetings – it was agreed that this sounded a good idea, and could be tried using equipment from the Film Group at the May Drop-in.
 - iii. Two laptops have recently been returned to JS; it was agreed that these would be reset, cleaned and donated to a good cause. NB took this task.

6. Treasurer's update (DH)

1. There is currently £7766.64 in the main account
£4738.89 in the Subs account
2. New Perspex sign-holders for use at Drop-ins have been bought, and with the purchase of 20 more the entire stock will have been renewed.

7. Membership Secretary's update (ML)

1. 500 members have now renewed, and the total membership is 780.
2. The March session was quieter than February, and the extra space around the desks helped. The team is organized for the April session; ML will operate the card machine.
3. We need to update the Gift Aid Declaration on the application form.
4. A New Members' Meeting is arranged for April 13th.
5. The data match update has now been completed.
6. WDY/Beacon.
 1. WDY can enable information exchange with Beacon. They will need an Application Program Interface from Beacon. There will be only one administrator with the new system.
 2. With a 55% discount, the cost will be £378.
 3. The website will still be used to give direct contact to Group Leaders, but other functions such as renewal will link directly to the Beacon portal.
 4. All payments will be through Paypal, and the Swipe account will no longer exist.
 5. This all seems good, and will be on an industry standard model.
 6. The Beacon finance package will be available for accounting – many Accord partners use this successfully.
 7. A smooth handover after the AGM is anticipated, and Brian Snelson will need to be informed and kept up to date.
 8. There will be another meeting between JS, ML, NB and Chris Smith, as there are still a few concerns to be addressed:

- a. Who are CRM and what is the relationship between CRM and WDY?
- b. Although the company was cleared after being gazetted in February 2022, we need to make sure they are fiscally and durably sound.
- c. Post Meeting Note: All concerns and issues have now been successfully addressed and a Purchase Order for £378.00 has been issued to CRM. Implementation and go-live is expected in early May.

8. Secretary's update (RAW)

1. Refreshments at Drop-ins. Both Isobel and Betty are no longer able to commit to running the tea/coffee service at Drop-ins. It was agreed that they will be presented with flowers and publicly thanked at the April Drop-in, and new volunteers sought in the next newsletter. Wendy and Richard will both be carrying on.
2. In the next newsletter, requests for members to renew by April 30, and invitations for new members in the Jazz Group and the Whist Group will be included.

9. AOB

1. Pockdown. This is on July 29th and it was agreed that the P&D would take a part, better informed about the event than last year, to raise our profile as a community organisation and as PR. We shall have the gazebo, and DH will investigate purchase of a weatherproof identity banner. If the idea of a rolling video presentation has been successfully trialled by then, this could also be used.
2. The future of Burnby Hall is still uncertain – there has been no news and it seems likely that ERYC are just planning to sell without further notice. The Town Council have little say. A meeting is planned for April 5th at PAC, at which hopefully more will be known. JS will draft a letter to ERYC stressing the necessity of a Community facility in the town.
3. Archive and 20th anniversary. As forty of the founding members are still with us, it was agreed that it would be good to salute them when the 20th anniversary comes, possibly with a portrait gallery. As the anniversary is not until 2025, further discussion was postponed.

10. There being no further business raised, the meeting closed at 11.55.

Date of next meeting Tuesday, 18 April 2023 10.30am, at the Scout Hut, Burnby Lane