

**Minutes of Pocklington & District U3A  
Committee Meeting**

**Tuesday, 23 May, 10.30am.  
Pocklington Scout Hut, Burnby Lane**

Present: John Senior (Chair)  
Neil Barrett (Vice-Chair)  
David Hebden (Treasurer)  
Graham Ball (President)  
Moirra Laverack (Membership Secretary)  
Rosemary Waugh (Secretary)  
Christina Burn  
Gerry Hutchinson  
Chris Mills  
Pauline Slater  
Liz Storer  
Ralph Vokes

1. Introduction/Welcome and Apologies for absence (JS)
  1. Apologies had been received from EW, JC, LL and HM
2. Approval of Notes of April 2023 meeting.
  1. Proposed by NB, seconded PS
3. Matters arising from Notes of previous meeting (JS)
  1. AGM arrangements
    1. It was established, after some discussion, that our quorum is 35 (5% of membership)
    2. As there is currently no candidate for Vice-Chair when NB becomes Chair, it was proposed and agreed that JS would take on the role pro tem., for a period not beyond three months but with a proviso for extension if necessary. There is precedent for this procedure, but it will need to be ratified by agreement of the AGM. PS indicated willingness to take the role if necessary, though preferably as a jobshare.
    3. It was agreed that an appeal for new committee members would be made in the remainder of the AGM to go out the day before.
    4. It was suggested that an extraordinary Group Leaders' Meeting be held within 3-4 weeks, to discuss succession planning.
    5. Committee members were asked to be present from 1.15, and to wear lanyards.
    6. An attendance sheet will be needed: Chris S usually provides this.
  2. Drop-in Refreshments. Although Isobel and Betty have now retired, Joan, Wendy and Richard are still happy to provide these as far as is known, and LS is also willing to help whenever needed. JS has purchased two new storage bins for the u3a supplies to be kept in the kitchen, hopefully solving the problem of trolley storage.

#### 4. Chairman's Report (JS)

1. Beacon/WDY. The new website is now running, although there are some potential data protection issues which will need to be resolved. The renewal Issues are now sorted, but there are still some problems with new membership and joining procedures.

Chris Smith has produced a 'snagging list' for attention.

ML has had a meeting with Tom from WDY to work towards solutions, and NB has a meeting scheduled.

The button for contact with Group Leaders should remain – this has been discussed with WDY.

There is much on the site that could be discarded – e.g. previous minutes. The changes so far have been beneficial, and done for the benefit of members.

The question was raised as to whether other branches have encountered similar problems – and if so, can they assist?

#### 5. Group Activity (NB)

1. Laptops. As one of the returned laptops has no power supply, it was suggested that a replacement be sought from Ebay or Amazon.
2. Grants through Beecan funding initiative. It was agreed that this would be investigated further, to discuss, possibly, the funding of a minibus for a weekend group outing. It will depend on whether the criteria for funding are met, and how many hoops need to be jumped through. It was also noted that similar funding might be available through TAT.

#### 6. Treasurer's update (DH)

1. The year-end accounts have been prepared for the AGM and audited.
2. Two new laptops have been purchased, for CB and RV. Two storage bins for Drop-in refreshment storage have also been purchased. Further expense for the year will only be stationery and sundries.
3. It was noted that 52% of our income went to TAT in the last year.
4. It was proposed that a donation of £50 be given to the AGM speaker's chosen charity, the Joseph Rowntree Theatre Trust. (proposed by RW, seconded by JS)

#### 7. Membership Secretary's update (ML)

1. There are currently 670 members on roll
2. The magazine subscriptions are now about 400.
3. The new team arrangement is working well, and CB and RW were thanked for this.
4. The card printer should be operative with the new system by 2 June.

#### 8. Secretary's update (RAW)

1. Recruitment of committee members. An appeal aiming to be 'needy but not desperate' will be sent out on the day before the AGM, with a reminder to all members.

9. AOB

1. GH – do the information folders in Pocklington and Market Weighton libraries need updating? JS will undertake a review.
2. LS will continue to operate on a 'floating' basis at Drop-ins, between coffee and new members as needed.
3. GH - Have the Welcome Pack booklets, printed centrally by TAT, been ordered? NB will arrange and order.
4. JS requested that all committee members and officers should wear lanyards for identification at the AGM. RW will ask Chris Smith to print badges for the two incoming officers, CB as Membership Secretary and RV as New Members Secretary.
5. All retiring officers and Committee members were thanked for their service and contributions over their term of office. It was hoped that ML would be willing to stay on as a co-opted member.

There being no further business, the meeting closed at 12.02pm.

Date of next meeting Tuesday, 20 June 2023 10.30am, at the Scout Hut, Burnby Lane