

**. Pocklington & District U3A
Minutes of Committee Meeting**

**Tuesday 19 September 2023, 10.00 a.m.
Pocklington Scout Hut, Burnby Lane**

Present: Neil Barrett (Chair)

John Senior (Vice Chair)

David Hebden (Treasurer)

Rosemary Waugh (Secretary)

Jane Cole

Simon Eggleston

Gerry Hutchinson

Jean Kay

Moira Laverack

Les Smith

1. Welcome and Apologies for absence (NB)
 1. Apologies had been received from GB, RV, PS and CB
2. Approval of Notes of August 2023 meeting
 1. Proposed by DH, seconded LS
3. Matters arising from Notes of previous meeting (NB)
 1. Room hire at Burnby Hall. MS is attending a meeting next Monday, where more information will be available; it was agreed to defer the topic to the next meeting. GH said he would also like to attend the meeting.
 2. Outdoors Day.
 1. An extra reminder will be sent out about this event via Beacon on Wednesday.
 2. JS has collected the games equipment, and also ten chairs and two tables, from the Driffield store, and will plan to be there from about 9.30. Committee members who can attend were asked to be there from 10.
 3. The location will be at the far end, near the table-tennis table and basketball hoop.
 4. A final decision will be made after consultation of the weather forecast on Thursday!
4. Chair's report (NB)
 1. As August has been a month largely without activity, there was no matter which had not been addressed elsewhere.
5. Group activity (JS)
 1. Group link Coordinator feedback. Feedback had been received from a number of Group Leader co-ordinators; many groups seem to have thriving memberships, vacancies and succession plans of some kind in place. Rather than detailing responses here, it was agreed that these would be collated and

shared on a spreadsheet once returns are completed. The Fitness and Yoga groups will not be included on the same terms, as they are led by external professionals.

2. The timing and purpose of the Group Leaders' Meeting was discussed at some length. Among the suggestions were:
 1. Would the title "Group Facilitator" rather than Leader attract more candidates?
 2. Should the format be changed, asking the Leaders themselves to set an agenda rather than having it led, and making a round-table rather than a speaker-and-audience arrangement?
 3. Would January be a better timing for the meeting, giving Leaders a good long time to consider what they would like to discuss/raise at the meeting?
 3. Although JS would stay on as Vice-Chair, albeit reluctantly, until the end of the calendar year if necessary, the appointment of a replacement is now urgent. There was considerable discussion and it was agreed that JS and NB would pursue some lines of further discussions and meetings with a view to resolving the situation.
6. Treasurer's update (DH)
1. The capitation fee has been paid to TAT.
 2. The current balances are: Main Account £4300, Subs Account £3370.
 3. Funds have been returned following the closure of the Travel Group.
 4. No major expenditure is immediately anticipated.
 5. DH has enrolled for the TAT training session on bookkeeping through Beacon.
7. Membership Secretary's update
- In the absence of RV, he had sent the news that there are currently 716 members on roll. The numbers of those without e-mail is still about 60, and it was agreed that the next newsletter would be produced on paper for mailing to these members.
8. Secretary's report (RW)
1. The resignation of Liz Storer, following her move away, was noted; she has been sent best wishes and thanked for her term.
9. AOB
1. It was formally agreed, following discussion at the last Committee Meeting, that no notification of the death of members would be made through u3a, except to Group Leaders.
 2. Group Membership lists should eventually be available as a feature in Beacon, but this is not yet possible.
 3. NB is working on getting a link to the blog from Beacon, and activating 'trigger words' features.
10. There being no further matters raised, the meeting closed at 11.09.
11. Date of next meeting Tuesday, 17 October, 10.00 a.m., at the Scout Hut, Burnby Lane.