

**Minutes of Pocklington & District U3A  
Committee Meeting**

**Tuesday, 20 February 2024**

**10.00 a.m.**

**Pocklington Rugby Club, Burnby Lane**

Present: Neil Barrett (Chair)  
Les Smith (Vice Chair)  
Christina Burn (Membership Secretary)  
Simon Eggleston  
David Hebden (Treasurer)  
Gerry Hutchinson  
Jean Kay  
Moiria Laverack  
Margaret Stubbs  
Ralph Vokes (New Members' Secretary)  
Rosemary Waugh (Secretary)

1. There were no apologies for absence.
2. Approval of Notes of January 2024 meeting – proposed by CB, seconded RV
3. Matters arising from Notes of previous meeting
  1. There has been no further correspondence about copyright issues.
  2. As the message from Accord requested names of speakers whom we have heard at the P&D, MS will send only the name of SE for their list. Since John Senior has spoken to other branches, it was agreed that MS would mention his name and invite other branches to nominate him if appropriate. CB suggested that David Burn would also be willing to be 'listed', as he has spoken to groups within the P&D
  3. No meeting with WDY has yet taken place to resolve website issues.
4. Chairman's Report
  1. AGM preparations
    1. The Methodist Church booking is confirmed.
    2. We shall provide and serve tea and coffee ourselves – RW will check that the kitchen will be open for our use.
    3. It was suggested that we ask Louise Partridge to speak about the role of Pocklington Rugby in the Community after the meeting, and offer a donation in recognition of this. This was agreed.
    4. The date for sending out the necessary documentation to all members needs to be checked, and ideally arranged before Easter. It was agreed that the printing of 60 sets of hard copies would be outsourced to Dean at GT Graphics.

5. Group activity (LS)

1. Group coordinators. Previously, groups have been arranged in to groups loosely by theme. LS had devised a new arrangement by which they would be grouped alphabetically into bands of nine or ten for each coordinator, and the proposed lists were distributed. The adoption of this scheme was proposed by LS, seconded by NB and carried. It was further proposed that the requests for returns from Group Leaders should be standardized and sent on given agreed dates, four times a year.
2. Ukulele Group request. Martine Bantick had as requested submitted a detailed costing sheet for the equipment needed, and given further justification for the purchase.  
DH pointed out that the ukulele groups are the only ones ever to request capital expenditure from the funds. He also confirmed that the equipment would be covered by P&D insurance as long as it is stored in a member's house and used only by members.  
The purchase was proposed by NB and seconded by RW.
3. Group Leaders' Meeting. It was suggested that all coordinators would contact their GLs, preferably by phone rather than email, to find out what they would like from the meeting. One suggestion was that GLs could sit at group tables with their coordinator and put together a list of issues/questions, which could then be shared.  
DH would like to contact all GLs about insurance and equipment; he will draft a message and send to NB and thence to LS for distribution.  
Chris Smith has a group contact list for the GLs

6. Treasurer's update (DH)

1. Financial report summary:8

Cash	£ 259.66
Main a/c	6716.47
Subs a/c	2501.86
PayPal	<u>350.61</u>
Total	9828.60

2. Last year one in five members renewed by credit card. The current card-reader is connected to a mobile registered to DH. Although we shall continue to encourage online payment, new freestanding cardreaders can be bought for £95. DH proposed that we buy three of these, one for use at each renewal desk. The proposal was seconded by RV and carried.
3. Constitution and terms of office; if DH stays as treasurer for another year, we shall need to appoint a new Treasurer at the 2025 AGM. Anyone with financial acumen or experience should be sounded out!
4. CPR session. The date and venue for this have been changed: DH will circulate all those who have signed up. There are now no vacancies.

7. Membership Secretary's update (RV/CB)

1. Committee members were thanked for their assistance at the February Drop-in, at which 80 members had renewed. Not all members collected their new cards; David Burn will distribute a slip explaining the

sequence/procedure to those arriving at the March session, which should make the process smoother.

2. There are currently 752 members on roll, of which 259 have renewed.
8. Secretary's update (RAW)
1. YAHR have sent out a message, previously distributed, inviting interest in getting involved with u3a at a regional level.
  2. There has still been no success in contacting the Charities Commission.
9. AOB
1. It was proposed by NB, seconded by CB and agreed unanimously that the room at the Rugby Club, which has been offered free of charge with tea and coffee provided, was a better place for our future committee meetings, and that we would continue to meet there. GH was thanked by the committee for his long assistance in the use of the Scout Hut.
  2. GH asked for the Committee's permission to dispose of two defunct u3a printers in his possession. This was agreed.
  3. There being no other business, the meeting closed at 11.39

Date of next meeting Tuesday, 19 March 2024 at Pocklington Rugby Club