

Pocklington & District U3A Committee Meeting

Held on Tuesday 20th June 2017 at 10.15 a.m.
at the Station Hotel, Pocklington

PRESENT:

President	Freda Snelson
Chair:	Graham Ball
Vice-Chair:	Brian James
Treasurer:	Apologies received
Secretary:	Graham Gillyon
Committee Members:	Val Wosket (minutes), Kay Stephenson, David Bragg, Frank Challoner, Moira Laverack, Eileen Ducker, Elizabeth Walker, Ian Smith, Brian James

1. Welcome

The Chair, Graham Ball, welcomed members to the meeting.

2. Apologies for absence

- Paul Giles and Pauline Carter

3. Approval of the Minutes of meeting of 16th May 2017

- Proposed: Graham Ball
- Seconded: Graham Gillyon
- Approved Minutes to be posted to website at close of Committee Meeting

4. Matters arising

- **Asset Register audit**
 - Two obsolete printers have been disposed of.
 - Six old laptops of little value are being looked at by Brian Snelson to evaluate their current usefulness. It was agreed that Gerry Hutchinson could take charge of whichever of these would be most useful to his group, free of charge.
- **Open Meeting dates clarification**
 - The date of the Open Meeting in November (9th) was confirmed as being also the date of the New Members' meeting due to an unavoidable overlap.
 - There was discussion of lower than expected numbers at some Open Meetings, e.g. hanging basket demonstration (approx. 38) and Gilbert and Sullivan talk (approx. 30). It was noted that numbers are likely to fluctuate, particularly during summer months, and it was agreed to keep numbers attending Open Meetings under review.
- **Equipment purchase requests**
 - Projector: It was agreed that due to high demand an additional projector is needed. BJ has contacted various suppliers of large projectors and explored pros and cons of different types, taking

purchase price into account. He circulated a summary of his findings. Cost would be between £700 to £800 (dependent on currency fluctuations). Committee agreed to the purchase of a new projector based on Brian's recommendation for the cheapest suitable option.

- Croquet equipment: VW put forward a proposal to purchase 12 replacement croquet balls and one replacement equipment holdall at a total current cost of £184.97. The croquet group needs replacements due to damage and wear and tear over a number of years of use. Committee agreed to the purchase of these items.
- **New groups**
 - Members reported that, after being full for some time, there is now limited capacity for new members for the Film and Yoga groups.
 - The Spanish conversation group is now up and running and has been well organized by a new member. There has also been some interest expressed in a new board games group, which is now likely to get off the ground.
 - Details of the new 'Aspects of the Past' group are now on the website.
 - BJ reported that 2 people had been interested in joining a beginners' level Italian group but have found that the current Italian group is now well in advance of beginners' level and therefore not suitable to their needs. It was agreed to publicize the need for a new beginners' Italian group and ask for a volunteer to lead this and to act as a point of contact.

5. Groups:

- Committee discussed whether it is problematic, as has come to light, that the Green Spaces group has its own website in addition to being on the Pocklington U3A site. The consensus among Committee members was that the group leader should be respectfully advised that the group is either a U3A group or not and, if the former, should confine its entry to the U3A website. Action: GG to speak to the group leader about this.

6. Treasurer's Update (GG)

- No outstanding payments due.
 - At bank: £11586 (includes recent TAT postage charges of £1577)
 - Gift Aid 2017 is in hand
- GG to contact all group leaders to ask them to name any assets they are currently holding.

7. Membership Secretary's Update (ML)

- Current membership stands at 779. ML attended the website meeting held last week and reported that ongoing developments are in hand, including moving towards on-line membership registration and renewal.

8. Secretary's Update (GG)

- Approval of 2017 - 2018 meeting dates: Committee agreed that Committee Meetings will continue to be held on the 3rd Tuesday of each month and Drop-Ins on the first Thursday of each month.
- U3A sources: GG circulated copies of the guidance leaflet produced by U3A central office. It was agreed to include a copy of this in every group leader's pack in future.
- U3A library reference folder: In response to a request from Pocklington library, GG has updated their folder and made another copy, possibly for distribution to Market Weighton Library. EW has agreed to keep the library copy updated.
- Suggestion box submissions: Two have been received. The first is to change the term 'Meet and Greet' team, used at Drop-ins, to 'Membership Team', which was agreed. The second is a request from a member to include a talk at an open meeting from the 'Refugee Action' group in York. After discussion it was agreed that GG feed back to this member that this is not something that Pocklington U3A can take on as it falls outside our terms of reference.
- Membership handbook: GG has updated this on the website as far as he is able. He will now contact group leaders to check accuracy of content and that content is up to date.
- TAT communications: GG reported that we now have a public screening license in place, at a cost £66.00.

9. Meetings: Committee Attendance

- Drop-in on Thursday 6th July: GG, VW, ML, EW, BJ, ED.
- Open meeting on Friday 28th July: ED, VW, BJ, GG, KS.

10. Website Update (EW)

- The recent meeting on Tuesday 13th June was productive and ongoing issues continue to be resolved. There will be an induction/training session on the new website for Committee members on Tuesday 11th July, at 10.00 a.m., at the Methodist Church.
- The membership secretary (ML) alerted Committee members to the need to plan well in advance for the upcoming process of membership registration and renewals, which will in future include on-line provision.

11. AOB

- The Committee discussed concerns expressed by the Discovery group leader as related in an email to another member and forwarded to the Committee (with the originator's permission). After lengthy discussion the Committee agreed that this email raises some issues that are beyond the remit and model of working adopted by Pocklington U3A. It was agreed that GG will email the Discovery group leader to say that the issues raised have been discussed and that the Committee agreed that Discovery group suggestions for activities and events need to be run past the Committee, on each occasion, for insurance and health and safety reasons.

- ML reported on how useful she had found the Advanced Driving course and made the suggestion that such a course should be put on every two years.
- A request was made for early availability of next year's U3A diaries. GG agreed that these will, if possible, be ordered in time for the next Drop-in.

Date of Next Meeting:

- 18th July 2017.
- Apologies noted for Brian James.

The meeting closed at 12.00 midday.